



Quincy Preserves

Tour Homeowner Information and/or Acceptance

Quincy Preserves Fall Architectural Home Tour 2009

"Behind Closed Doors" - Saturday • October 17, 10AM - 5PM

The Quincy Preserves appreciates your consideration of opening your home to the public in order for them to view one of Quincy's historical architectural treasures. As the homeowner, we only ask the following from you:

- *3-4 months prior – Meet with Tour Chairman, Historian and photographer for a home walk-thru. They will research & secure history, notable features and pictures in order to promote the home and tour.*
- *1-2 months prior – Your House Captain will also walk thru your home and together, decide the most convenient tour path, restricted areas, number of volunteer guide stations needed and any additional notable features that the volunteer guides can announce to the visitors.*
- *6 days prior – Allow a front yard sign to be placed to announce the tour location/date*
- *Day of tour – 1 hour prior to tour and until the end, open your home to our visitors! Rest assured, we will monitor all activities to protect your property and the safety of all volunteers and visitors.*

Your House Captain will provide:

- *Appropriate number of volunteer guides to enforce tour rules:*
 - *No smoking, no photos, no food*
 - *If bad weather, wearing of booties or shoe removal & no umbrellas in house*
- *Front door mats and carpet runners thru out (if needed)*
- *In appreciation of your home being on tour, the House Captain will present to you:*

(over)

P.O. Box 1012 Quincy, IL 62306-1012