

Fall Architectural Tour Information for Homeowners

Saturday, October 15, 1994

10 a.m. - 4 p.m.

Quincy Preserves will provide the following:

- 1) House Managers and adequate volunteers.
- 2) Research, written histories and sketches for our brochure.
- 3) Photographs for local newspaper and area publicity - interior and exterior shots as selected for each location. Homeowners may keep all photos (excluding negatives) after event.
- 4) \$30.00 floral or decorating allowance.
- 5) Runners to protect carpets and floorings to create pathways throughout property. A specific route through the property will be agreed upon.
- 6) At selected homes, merchandising areas in backyard/patio spaces will be set up.
- 7) Each location will receive recognition at the Quincy Preserves Annual Dinner Banquet.
- 8) House Managers will be responsible for enforcing the following rules from the guests who will be in your home:
 - a) No smoking, food, beverages
 - b) No photographs
 - c) In case of rain, areas will be provided for umbrellas and guests will be asked to either remove their shoes or wear the provided surgical slippers over their shoes.

Quincy Preserves needs from Homeowners:

- 1) Convenient time for home to be open to have photo by newspaper & Arts Quincy, walk through by Paul Larson (for architectural information), Tour Chairs & House Managers.
- 2) Circle which floors will be open to the public:
☒ 1st Only 1st & 2nd 1st, 2nd & 3rd Basement & Attic
- 3) List areas to avoid which may be under construction or unstable. _____
- 4) Do you wish for family or friends to room-sit or have Quincy Preserves provide all volunteers? QP
- 5) Agreeable time for setup the day before the tour. _____

Enter on 18th Side

Norma Cook

If you have any questions, please call:
Linda Foreman 224-4540
Debbie Broadwater 228-1425

Merchandise on
Porch